

Minutes

Minutes of the Hospital Liaison Group (HLG) meeting held on Monday 5th September, 2022 at 6.00pm in the Audrey Emerton Building.

- Present:
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| Cllr Nancy Platts (NP) | Local Councillor – Chair |
| Richard Beard (RB) | UHSx 3Ts Head of Communications and Engagement |
| Dave Harbutt (DH) | UHSx Associate Director of Operations - Facilities |
| James Millar (JMi) | UHSx Deputy Director of Capital Development & Property |
| Ali Jenkins (AJ) | UHSx Capital PMO Officer |
| Marylis Redpath (MR) | Local Resident |
| Julian Redpath (JR) | Local Resident |
| Peter Kutnick (PK) | Local Resident |
| Ann Howard (AH) | Local Resident |
| John Baily (JB) | Local Resident |
| Robert Donaldson (RD) | Local Resident |
| H Lowe (HL) | Local Resident |
| Ben Daines (BD) | BHCC Planning |
| Don Anyam (DA) | BHCC Highways |
| John Bourke (JB) | BHCC Highways |
| Sarah Booker-Lewis (SBL) | Brighton & Hove Local Democracy Reporter |
- Apologies:
- | | |
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| Robert Cairney (RC) | UHSx Director of Capital Development & Property |
| David McLaughlin (DM) | Director Estates and Facilities |
| Jane Moseley (JMo) | BHCC Planning Manager |
| Andy Renaut (AR) | BHCC Head of Transport, Policy & Strategy |

1.	Welcome and apologies for absence	
	NP opened the meeting with introductions amongst the group.	
	Apologies were received from those noted above.	
2.	Minutes of previous meeting (June 2022)	
	The minutes were taken as accurate.	
3.	Update on Existing Site Operational Matters	
	DH gave a presentation to the meeting giving an update on some of the issues raised at the last meeting.	
	<u>South Service Road Deliveries:</u> PK thanked the Trust for their efforts in reducing the disturbance caused by deliveries at the western end of the SSR. Although the disturbances have largely stopped, there are still some companies which are arriving on site between 10:30pm and Midnight. DH asked if the next time this happens if local residents could email the Trust with the name of the company then they would be asked to alter their arrival times.	
	<u>North Service Road Queuing:</u> JB informed the Trust there are still cars sounding their horns while queuing for the multi-storey car park on the NSR. DH informed the meeting he would look into this and re-visit installing signs reminding drivers	DH

	<p>not to sound their horns while queuing.</p> <p>HL raised an issue where hospital staff who leave the site for a cigarette break are making a lot of noise overnight. RB advised he would ask the communications team to send an email to all Trust staff as well as specifically to team leaders reminding them of their responsibility to the hospital's neighbours.</p> <p>MR noted there is a humming noise coming from a building at the western end of the SSR. DH will investigate where this is coming from and look to resolve the issue.</p>	<p>RB</p> <p>DH</p>
4.	3Ts Construction Process	
	<p>RB gave the meeting a presentation on the construction process since the last meeting. This included the completion of the Chapel move, the progression of works to widen Bristol Gate and the installation of the first MRI machine.</p> <p>RB informed the group there will be a further closure of Eastern Road. This is to enable the installation of the final two MRI machines. This is likely to take place towards the end of September, and local resident will be informed of the closure when a date is confirmed.</p> <p>NP noted at the last closure of Eastern Road, there was a build-up of traffic on the diversion route. This was largely down to parked cars (both legally and illegally) along St Georges Road, meaning it was difficult for busses to pass each other. DA will look into the options for ensuring this does not happen during the next Eastern Road closure.</p>	
5.	3Ts Operational Readiness	
	<p>RB presented an overview of the Trust plans for the post-construction phase to enable patients and staff to move into the 3Ts building.</p> <p>HL thanked RB for sharing this information with the group, and asked if it was possible for the presentation to be shared with local residents along with the minutes. RB confirmed this would be possible.</p>	AJ
6.	Other Capital Investments (RSCH)	
	<p>JM gave an update on other capital investment projects taking place within the RSCH site.</p> <p>There were questions about the traffic survey, and when local residents will be informed of the results. RB noted the results will need to be shared with BHCC before they are made public.</p> <p>JB asked about the use of bollards at the western end of the NSR, and why this cannot be a gate or wall. RB noted there are various reasons why bollards are the preferred option, such as ensuring the eastern end of the NSR could be used as an escape route if needed.</p> <p>It was also noted that during a HLG meeting at the end of 2021, local residents were told they would have the chance to meet and discuss the scope of the traffic survey before it was carried out, however this did not happen. Outside of the meeting, local residents were informed the reason for this was due to timeframes, and the desire to have the survey carried out before the school summer holidays start, which local resident had previously noted as being vital for a true reading, and thus not delaying the process until the Autumn. 2</p>	

7.	Communications	
	RB gave the meeting a presentation on the various channels of communication that the Trust use to keep staff, patients and members of the public informed about activities relating to 3Ts. This includes the use of the Trust website, Social Media and also the media, such as BBC South East covering the chapel relocation being completed.	
7.	Any Other Business	
	<p><u>Sensory Garden:</u> RD complained of the noise generated from children playing in the sensory garden next to the Children’s Hospital. This has been happening for some time now. It was mentioned at a previous meeting that this would be looked into, however it appears that this has not happened. There is also an issue with wind chimes in the same area making noise. RB noted he has requested a meeting with the Trust’s lead play therapist to discuss this area, and will follow up to ensure this meeting is planned as soon as possible. NP noted it may be a good idea for the play therapist to meet with local residents as well to help understand their concerns.</p> <p><u>Paston Place:</u> AH raised the issue of Taxi’s waiting outside of the taxi rank on Paston Place. NP asked AH to contact her directly about this issue, and NP will raise this further within the relevant BHCC departments.</p> <p><u>Stage 2 Development:</u> It was requested there was a section on the Stage 2 development at the next meeting.</p>	RB
8.	Date of the next meeting	
	The date of the next meeting is planned for Monday 14 th November, 2022, with a start time of 6pm.	

Hospital Liaison Group

**Action Log as at
05/09/2022**

Meeting First Raised	Action	Owner	Review Date	Status
September 2022	<u>NSR Queuing</u> : DH will review the signage on NSR and look for how drivers could be reminded not to sound their horns while queuing.	DH	November 2022	Open
September 2022	<u>Overnight Staff Breaks</u> : RB will ask colleagues within the Trust's communications team to send an email to all staff to remind them of their responsibilities to the hospitals neighbours. Team leaders will also receive a specific email.	RB	November 2022	Open
September 2022	<u>Ventilation Noise</u> : DH will investigate the noise coming from a ventilation hatch on a building towards the western end of the SSR.	DH	November 2022	Open
September 2022	<u>HLG Presentation</u> : AJ will share the HLG presentation with the group.	AJ	November 2022	Open
September 2022	<u>Sensory Garden</u> : RB will arrange meeting with the Trust's lead play therapist to discuss the noise coming from children playing in the sensory garden.	RB	November 2022	Open